



# SAFETY STATEMENT

Our people are our most valuable assets, making safety a core value. Our goal is: No Injuries No Accidents. This is embedded in our company's culture and supported through Values and Rules. All employees, including our sub-contractors, are expected to take these values and rules to heart.

## VALUES

- I AM RESPONSIBLE FOR MY OWN SAFETY**
- I APPROACH OTHERS ABOUT WORKING SAFELY**
- I TAKE ACTION IN CASE OF UNSAFE OPERATIONS  
IF NECESSARY, I WILL STOP THE WORK**
- I ACCEPT FEEDBACK ABOUT MY SAFETY  
BEHAVIOUR REGARDLESS OF RANK AND  
POSITION**
- I REPORT ALL INCIDENTS, INCLUDING  
NEAR-MISSES, TO INFORM OTHERS AND BUILD  
ON LESSONS LEARNED**

## RULES

- PREPARE A RISK ASSESSMENT FOR EACH  
PROJECT, VESSEL OR LOCATION**
- OBTAIN A PERMIT TO WORK FOR DEFINED  
HIGH-RISK ACTIVITIES**
- MAKE A JOB HAZARD ANALYSIS FOR  
HAZARDOUS NON-ROUTINE ACTIVITIES**
- BE INFORMED ABOUT RISK & CONTROL  
MEASURES**
- BE FIT FOR DUTY AND WEAR THE PPE  
REQUIRED**

## MY ROLE ACCORDING TO NINA AS AN EMPLOYEE

- Always check the safety of Yourself, Equipment and Surroundings (YES)
- Ensure that you are informed about risks and control measures for the job and work environment
- Inform your supervisor of hazardous situations
- Always follow the values and rules

## AS A MANAGER/SUPERVISOR

- Lead by example by demonstrating safety leadership
- Create an atmosphere and conditions within the organization where employees are encouraged to work safely and to address safety issues
- Ensure compliance with the values and rules for the area of control

## NINA RULES IN PRACTICE

### Prepare a Risk Assessment for each project, vessel or location

- Responsible Manager/Captain coordinates the Risk Assessment and must involve supervisors
- The Risk Assessment is reviewed periodically and updated when necessary (such as change in work scope or method or following an incident)
- The measures defined in the Risk Assessment must be implemented

### Obtain a Permit to Work for defined high-risk activities

- Identified high-risk activities:
  - entering enclosed/confined spaces
  - working on energized systems (including 'Lock Out/Tag Out')
- Based on the Risk Assessment other high-risk activities can be defined
- Defined control measures must be implemented
- Responsible supervisor issues a Permit to Work

### Make a Job Hazard Analysis for hazardous non-routine activities

- In case of hazardous and non-routine jobs, the supervisor should do a JHA (Job Hazard Analysis)
- Defined control measures must be implemented

### Be informed about risk & control measures

- Everyone on projects, vessels and offices is informed about the relevant risk and control measures
- Before starting the work a toolbox meeting is held:
  - in case of Job Hazard Analysis or Permit to Work
  - as a result of the Risk Assessment
- Updates in the Risk Assessment will be communicated with relevant persons on-site

### Be Fit for Duty and wear the PPE required

- "Fit for Duty" means not under influence of alcohol and/or drugs
- PPE on site:
  - safety shoes and hard hat
  - high-visibility clothing
  - life vest during embarking/disembarking or if floating equipment lacks a railing
- Additional PPE are job-specific and based on the Risk Assessment, Job Hazard Analysis or Permit to Work